Returning Students Schedule (B286) (Google Apps)

Development of a Funding Proposal

9:30 AM: Introduction & Explanation of Google Apps/Google Drive Setup- **Holly**
  -Set up groups

10:00 AM: Google Docs - **Daeyeoul**
  -Grant Proposal

10:30 AM: Google Sheets- **Daeyeoul**
  -Gantt Chart, Management Plan, Staff Allocations

11:00 AM: Google Drawings **Holly**
  -Any visual aid/conceptual image/organizational charts

11:30 AM: Google Forms- **Holly**
  -Survey Information and Collection of Data

12:00 PM: Lunch

1:00 PM: Questions before Afternoon Session- **Holly & Daeyeoul**

1:15 PM: Work in Groups
  -Make sure to make comments with your team members

3:30 PM: Final Questions/Wrap Up- **Holly & Daeyeoul**

3:45 PM: Email Dr. Brown and Holly Copies of Final Project-

4:00 PM: End of Training